

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: June 15, 2005

Division: Public Works

Bulk Item: Yes X No

Department: Facilities Maintenance J.K.

Staff Contact Person: Ann Riger

AGENDA ITEM WORDING: Approval to renew the Interlocal Agreement for the Use of County meeting Rooms for the Monroe County School Board, pending the School Board's approval at their June meeting.

ITEM BACKGROUND: On June 30, 2005, the current Interlocal Agreement with the Monroe County School Board for the use of meeting rooms will expire. In accordance to the original Agreement dated October 15, 2003 Section 2 (a), the Agreement can be extended for subsequent years.

PREVIOUS RELEVANT BOCC ACTION: On October 15, 2003, the Monroe County BOCC approved an Interlocal Agreement with the Monroe County School Board for the Use of County meeting Rooms, and on June 16, 2004 the BOCC approved a one year renewal of the Agreement adjusting the fee to reflect changes in County costs.

CONTRACT/AGREEMENT CHANGES: The renewed lease to commence on July 1, 2005, and expire on June 30, 2006.

STAFF RECOMMENDATIONS: Approval as stated above.

TOTAL COST: N/A

BUDGETED: Yes No

COST TO COUNTY: N/A

SOURCE OF FUNDS: N/A

REVENUE PRODUCING: Yes X No **AMOUNT PER MONTH** \$1,656.89 **Year** \$19,882.64

APPROVED BY: County Atty X OMB/Purchasing X Risk Management X

DIVISION DIRECTOR APPROVAL:


Dent Pierce

DOCUMENTATION: Included X Not Required

DISPOSITION:

AGENDA ITEM #

MONROE COUNTY SCHOOL BOARD
MEETING ROOM SCHEDULE
BEGINNING JULY 1, 2005 - JUNE 30, 2006

Date	Location	Room Rate		Channel 76		Channel 76		Channel 76 Equip. Costs	Total
		12:00 - 5:00	5:00 - 9:00	1:00 - 5:00	5:00 - 9:00	1:00 - 5:00	5:00 - 9:00		
		\$41.57	\$50.05	\$32.76	\$48.04			\$125.00	
07/07/05	Harvey Government Center	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
08/03/05	Key Largo Library	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
09/01/05	Harvey Government Center	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
10/06/05	Key Largo Library	\$207.85	\$100.10 *	\$131.04	\$96.08 *			\$750.00	\$1,285.07
11/03/05	Marathon Government Center	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
December	TBA	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
01/05/06	Marathon Government Center	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
February	TBA	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
03/02/06	Marathon Government Center	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
04/06/06	Harvey Government Center	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
05/04/06	Key Largo Library	\$207.85	\$100.10 *	\$131.04	\$96.08 *			\$750.00	\$1,285.07
06/01/06	Marathon Government Center	\$207.85	\$200.20	\$131.04	\$192.16			\$1,000.00	\$1,731.25
									\$19,882.64

* Meeting to adjourn at 7:00 p.m.

CONTRACT SUMMARY			
Contract with:	<u>M.C. School Board</u>	Contract #	<u> </u>
		Effective Date:	<u>07/01/05</u>
		Expiration Date:	<u>06/30/06</u>
Contract Purpose/Description:			
Interlocal Agreement for the School Board to utilize our meeting rooms.			
<u> </u>			
<u> </u>			
<u> </u>			
Contract Manager:	<u>Ann Riger</u>	<u>4549</u>	<u>Facilities Maint/Stop #4</u>
	(Name)	(Ext.)	(Department/Stop #)
for BOCC meeting on	<u>06/15/05</u>	Agenda Deadline:	<u>05/31/05</u>

		CONTRACT COSTS	
		<i>#19,882.64</i>	
Total Dollar Value of Contract: \$		Revenue	Current Year Portion: \$ N/A
Budgeted? Yes <input type="checkbox"/>	No <input type="checkbox"/>	Account Codes:	- - - - -
Grant: \$ N/A			- - - - -
County Match: \$ N/A			- - - - -
			- - - - -

Estimated Ongoing Costs: \$_____/yr For: _____
(Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

	Date In	Changes Needed	Reviewer	Date Out
Division Director	5/25/05	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>Ch. Puri</i>	5/26/05
Risk Management	5-19-05	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>M. Slawik</i>	5-19-05
O.M.B./Purchasing	5-20-05	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>Sheila A. Barker</i>	5-20-05
County Attorney	5-18-05	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<i>S. H. Th</i>	5/18/05
Comments:				

**INTERLOCAL AGREEMENT RENEWAL
FOR THE USE OF COUNTY MEETING ROOMS
(Monroe County School Board)**

THIS Renewal is entered into this 15th day of June 2005, pursuant to Sec. 163.01, FS, by and between Monroe County, a political subdivision of the State of Florida, hereafter County, and the Monroe County School Board, hereafter School Board, in order to Renew the original Interlocal Agreement for the Use of County Meeting Rooms dated October 15, 2003, and as renewed on June 16, 2004, (copies which are incorporated hereto by reference) as follows:

1. The County authorizes the School Board to hold 12 School Board meetings during the time period of July 1, 2005 through June 30, 2006.
2. Pursuant to Section 2 of the original Agreement dated October 15, 2003, and as renewed on June 16, 2004 to reflect changes in County costs, charges for the scheduled 12 meeting room reservations shall be billed for the total amount of \$19,882.64.
3. In all other respects, the original agreement between the parties dated October 15, 2003, and as renewed on June 16, 2004, remains in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal, the day and year first written above.

(Seal)

Attest: DANNY L. KOLHAGE, CLERK

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: _____
Deputy Clerk

By: _____
Mayor/Chairperson

ATTEST:

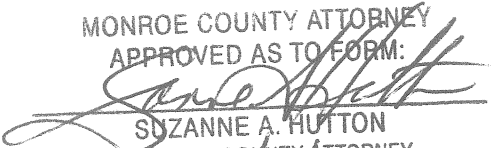
MONROE COUNTY SCHOOL BOARD
OF MONROE COUNTY, FLORIDA

By: _____
Clerk

By: _____
Superintendent

Date: _____

MONROE COUNTY ATTORNEY
APPROVED AS TO FORM:


SUZANNE A. HUTTON
ASSISTANT COUNTY ATTORNEY
Date 5/18/05

MONROE COUNTY SCHOOL BOARD
MEETING ROOM DATES
FOR THE PERIOD BEGINNING JULY 1, 2005 AND ENDING JUNE 30, 2006

DATES	SET-UP TIMES	ADJOURN	MEETING ROOM
July 7, 2005	12:00 noon	9:00 p.m.	Harvey Government Center
August 3, 2005	12:00 noon	9:00 p.m.	Key Largo Library
September 1, 2005	12:00 noon	9:00 p.m.	Harvey Government Center
October 6, 2005	12:00 noon	7:00 p.m.	Key Largo Library
November 3, 2005	12:00 noon	9:00 p.m.	Marathon Government Center
December	12:00 noon	9:00 p.m.	TBA
January 5, 2006	12:00 noon	9:00 p.m.	Marathon Government Center
February	12:00 noon	9:00 p.m.	TBA
March 2, 2006	12:00 noon	9:00 p.m.	Marathon Government Center
April 6, 2006	12:00 noon	9:00 p.m.	Harvey Government Center
May 4, 2006	12:00 noon	7:00 p.m.	Key Largo Library
June 1, 2006	12:00 noon	9:00 p.m.	Marathon Government Center

**INTERLOCAL AGREEMENT RENEWAL
FOR THE USE OF COUNTY MEETING ROOMS
(Monroe County School Board)**

THIS Renewal is entered into this 16th day of June 2004, pursuant to Sec. 163.01, FS, by and between Monroe County, a political subdivision of the State of Florida, hereafter County, and the Monroe County School Board, hereafter School Board, in order to Renew the original Interlocal Agreement for the Use of County Meeting Rooms dated October 15, 2003, (a copy which is incorporated hereto by reference) as follows:

1. The County authorizes the School Board to hold 16 School Board meetings during the time period of July 1, 2004 through June 30, 2005.
2. Pursuant to Section 2 of the original Agreement dated October 15, 2003, fees are adjusted to reflect changes in County costs, which currently include a \$125.00 per hour equipment cost for Channel 16 services. Charges for the scheduled 15 meeting room reservations shall be billed for the total amount of \$14,820.45.
3. An Indemnification and Hold Harmless Agreement hereby becomes part of the Interlocal Agreement. The parties to this agreement stipulate that each is a state governmental agency as defined by Florida Statutes and represents to the other that it has purchased suitable Public Liability, Vehicle Liability, and Workers' Compensation insurance, or is self-insured, in amounts adequate to respond to any and all claims within the limitations of Florida Statute 768.28 and 440, arising out of the activities governed by this agreement.

Each party shall be responsible for any acts of negligence on the part of its employees, agents, contractors, and subcontractors and shall defend, indemnify and hold the other party harmless from all claims arising out of such actions.

4. In all other respects, the original agreement between the parties dated October 15, 2003, remains in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal, the day and year first written above.

(Seal)

Attest: DANNY L. KOLHAGE, CLERK

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By: *Jamela Stanrock*
Deputy Clerk

By: *Murray E. Nelson*
Mayor/Chairperson

ATTEST:

Suzanne A. Hutton
SUZANNE A. HUTTON
ASSISTANT COUNTY ATTORNEY
5/24/04

MONROE COUNTY SCHOOL BOARD
OF MONROE COUNTY, FLORIDA

By: *Doree Collier*
Clerk

By: *John P. [Signature]*
Superintendent

INTERLOCAL AGREEMENT FOR THE USE OF COUNTY MEETING ROOMS

THIS INTERLOCAL AGREEMENT is entered into pursuant to Sec. 163.01, FS, by and between Monroe County, a political subdivision of the State of Florida, whose address is 1100 Simonton Street, Key West, FL 33040, hereafter County, and the Monroe County School Board, whose address is 241 Trumbo Road, Key West, FL 33040, hereafter School Board.

WHEREAS, the County has meeting rooms at the Harvey Government Center at Historic Truman School, Marathon Government Center, and the Key Largo Library, hereafter meeting rooms, with the technical facilities to enable meetings to be cablecast;

WHEREAS, the County desires to permit the School Board to use the County meeting rooms; now, therefore

IN CONSIDERATION of the mutual promises and covenants set forth below, the parties agree as follows:

Section 1.

a) The County authorizes the School Board to hold 16 School Board meetings during the time period of November 18, 2003 – June 24, 2004 at the meeting rooms with each meeting approximately two weeks apart. The School Board must coordinate meeting dates with County Administrator's Office so that no County/School Board schedule overlap occurs. The School Board will provide a full year's meeting schedule prior to October 1 each year. If a schedule conflict between a School Board meeting and a meeting of the County Commission, County Planning Commission or County Code Enforcement hearing does occur, then the County meeting or hearing will take precedence. In the event of a natural disaster or threat thereof, and the meeting room(s) become an activated Emergency Operations Center (EOC), this event will take precedence over any prescheduled activities for that time period.

b) The County will televise live the School Board meetings, unless there is a meeting of the County Commission, County Planning Commission, County Code Enforcement hearing or similar organization going on at the same time, and will videotape all School Board meetings. If there is a County meeting or hearing going on, then the School Board meeting will be televised live on Channel 16 as soon as the County meeting or hearing is concluded. If the School Board meeting ends before the County meeting or hearing concludes, then the tape of the School Board meeting will be shown on Channel 16 twice on later dates.

c) Except as provided in Sec. 1(b), the County will replay each School Board meeting tape one time before the next School Board meeting. The School Board may request a specific time and date for each replay through the County Administrator's Office who shall accommodate the School Board's request unless the time requested by the School Board would conflict with a live telecast of a County meeting or hearing.

d) The County will furnish the School Board one video tape copy of each School Board meeting.

Section 2.

a) From the effective date of this agreement, November 18, 2003, through June 24, 2004, the School Board shall pay the County \$6,700 in advance for approximately 16 School Board meetings (two per month) to be held at the specified meeting rooms, televised live (if there is no conflict with a County meeting or hearing), meeting video tapes, and one replay of each meeting on Channel 16. The School Board may add three additional meetings to the 16 authorized above, as necessary. If the School Board holds meetings in excess of 16 during the period of November 18, 2003 through June 24, 2004, and desires that the extra meetings be held at the specified meeting rooms pursuant to this agreement, then the School Board must pay the County an additional \$392.36 for each meeting held. If the School Board holds less than 10 meetings using the specified meeting rooms, pursuant to this agreement, during the period of November 18, 2003 through June 24, 2004, then the County must refund or credit \$392.36 to the School Board for each meeting less than 10. If this agreement is extended for subsequent years after June 24, 2004, then for each year thereafter the fee will be adjusted to reflect changes in County costs.

Section 3. The term of this agreement is from November 1, 2003 through June 30, 2004.

Section 4. This agreement will take effect when executed certified copies are filed in the Office of the Clerk of the Sixteenth Judicial Circuit and in the Office of the Monroe County School Board.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date set forth below.



ATTEST: DANNY L. KOLHAGE, CLERK

Deputy Clerk

Date 10-15-03

BOARD OF COUNTY COMMISSIONERS
OF MONROE COUNTY, FLORIDA

By

Mayor/Chairperson

ATTEST:

MONROE COUNTY SCHOOL BOARD
OF MONROE COUNTY, FLORIDA

By Don Collins

Clerk

Date October 20, 2003

By

Superintendent

MONROE COUNTY ATTORNEY

APPROVED AS TO FORM